|  |  |
| --- | --- |
| **Agency Name**Address1City, CA ZipCall Appointment: Phone Number | Site Manager: NameDirect Phone: xxx-xxx-xxxxSite Assistant: NAME Direct Phone: xxx-xxx-xxxxemail@email.org |

**VITA Site Contact Info**

**IRS Contact Information**

|  |  |
| --- | --- |
| **By Mail**Department of TreasuryInternal Revenue ServiceOgden, UT 84201-0002**IRS English/Spanish: 1-800-829-1040****IRS other languages: 1-833-553-9895** | **In-person**Federal Building300 N. Los Angeles StreetLos Angeles, CA 90012**Book an appointment: 1-844-545-5640** |
| **Mail ITIN Applications (Include Valid Photo Identification and Birth Certificate)**Internal Revenue Service, Austin Service CenterITIN Operation P.O. Box 149342Austin, TX 78714-9342 |

**California Franchise Tax Board**

|  |  |
| --- | --- |
| **By Mail:**Franchise Tax BoardPO Box 942840Sacramento, CA 94240**Call the FTB: 1-800-852-5711** | **In-person**Ronald Reagan State Building300 S Spring St Ste. 5704Los Angeles, CA 90013 |

**Your return requires follow-up documentation.**

**Your return will not be processed until we receive:**

|  |
| --- |
|  |
|  |
|  |
|  |
|  |